

EVENT PLANNING TIPS:

The Rental Place provides the very best **tents for weddings**, corporate and social events. Below are a few tips to determine how to calculate space for dancefloors, tents and tables.

HOW TO DECIDE ON THE RIGHT TENT SIZE FOR YOUR WEDDING

The Rental Place offers **Frame Tents** which are free standing structures that can go on grass, concrete, asphalt, decks, and rooftops. They do not have poles that come down on the interior of the tent. The aluminum poles are visible in the interior roof of the tent, however that can be covered by one of our beautiful tent liners.

You will need to determine what type of event you are having. The following is the approximate number of square feet you will need per person based on the type of event you are having.

<u>Type of Event</u>	<u>Sq. Footage Needed</u>
Stand-Up Cocktail	6 Sq.Ft. per person
Cocktail Reception w/ Some Seating	8 Sq.Ft. per person
Theatre/Ceremony Seating	8 Sq.Ft. per person
Dinner/Reception - Round Tables	
36" Round (Seats 4)	64 Sq.Ft. per table
48" Round (Seats 6-8)	81 Sq.Ft. per table
60" Round (Seats 8-10)	100 Sq.Ft. per table
72" Round (Seats 10-12)	121 Sq.Ft. per table
Banquet/ Reception - Rectangular Tables	
6'x30" (Seats 6-8)	85 Sq.Ft. per table
8'x30" (seats 8-10)	100 Sq.Ft. per table

CONSIDER THE FOLLOWING WHEN CHOOSING YOUR TENT

Additional Needs

Sq. Footage Needed

Dancefloor	4.5 Sq.Ft. per person (dance floor sizing chart below)
Buffet Area	100 Sq.Ft. per table
Cake /Gift Table	100 Sq.Ft. per table
Bar Area	100 Sq.Ft. per table
DJ Table/Area	100-200 Sq. Ft.
Stage (3-Piece Band)	100 Sq. Ft. (8'x12' Stage)
Stage (5-Piece Band)	250 Sq. Ft. (12'x20' Stage)
Stage (7-Piece Band)	300 Sq. Ft. (12'x24' Stage)
Stage (12-Piece Band)	450 Sq. Ft. (16'x28' Stage)

DANCEFLOOR SIZING

In general, if you are having an event for 100 people, the rule of thumb is that no more than 50% of the total number of people will be dancing at one time. So, if you are having a party for 100 people then you should use a 15x15 dance floor because it has a capacity of 50 people. (This, of course, is only a rule of thumb. You know your guests better than we do. So, feel free to go with a smaller or larger dance floor based on your guests.)

<u>FLOOR</u>	<u>PIECES</u>	<u>SQ.FT.</u>	<u>GUESTS</u>
9X9	9	81	18
12X12	16	144	32
12X15	20	180	40
12X18	24	216	48
15X15	25	225	50
18X18	36	324	72
21X21	49	441	98